

# NOTICE:

## Admission Notification Reminder

Valued Providers:

**Please note that the Admission Notification Fax Line for Health Choice Arizona, Health Choice Generations, Health Choice Integrated Care, and Health Choice Insurance Co (hereafter collectively referred to as “Health Choice”) is 480-760-4732.**

As a reminder, all facilities must notify Health Choice to obtain an authorization prior to, or at the time of, ALL admissions. The plan should be notified of emergent inpatient services within 10 calendar days of emergent member presentation.

For pre-planned and prior-authorized admissions, the facility must call Health Choice at the time of admission to activate the authorization number when the member presents for admission to the facility.

Health Choice needs the following information in order to efficiently process an admission notification:

- Member Name
- Date of Birth
- Member ID
- Diagnosis
- Day and Time Admitted
- Medical Record Number
- Facility, including TIN or NPI
- Fax Number for Facility
- Admit type (e.g. Inpatient, Observation, Maternity, Behavioral Health)
- Face Sheet, if available.

We appreciate your continued commitment to ensuring the provision of effective and efficient care for our members.

